



Advocacy Committee

Terms of Reference

Approved: May 17, 2021

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| Composition | 7- 10 members |
| Members | CSBA President and other members as determined by the Board of Directors, with a minimum of 3 Member Association EDs and 3 Directors . Policy 1.3.4 (3.3) (3.5) |
| CHAIR | CSBA President |
| Chair's Duties | <ul style="list-style-type: none"> ● Chair the meetings; ● Set the agenda and dates in consultation with CSBA Executive Director and members; ● Ensure notes are kept and posted; ● Submit the annual work plan to CSBA Executive Director after first meeting of the year; ● Submit a report to the CSBA Executive Director to include with the materials for the Board of Directors' meetings. The report should include the activities of the past months, steps the Committee/Work Team will take over the coming months, and recommendations to the Board. Policy 1.3.4 (3.11) ● Act as spokesperson; Policy 1.3.4 (3.11) ● Encourage active participation and country wide representation from members. Policy 1.3.4 (3.4) |
| Mandate | <ul style="list-style-type: none"> ● To advocate on national, collective interests of |

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| | <p>Canadian students on behalf of the school boards associations and provincial/territorial public school boards that serve them.</p> <ul style="list-style-type: none"> ● To promote the role democratically elected school boards play in ensuring quality and equitable education in Canada. |
| <p>Duties</p> | <ol style="list-style-type: none"> 1. Provide strategic direction/advice to the Board of Directors on all advocacy matters. Policy 1.3.4 (3.2) 2. Keep informed of issues that may affect the mandate of the CSBA and its Member Associations. 3. Be fully informed of all matters prior to developing a planned advocacy approach to recommend to the Board of Directors. 4. Engage fully in all committee discussions. 5. Develop an annual work plan linked to the Strategic plan as appropriate. Policy 1.3.4 (3.10), specifically including: <ol style="list-style-type: none"> a. Development and implementation of an annual federal advocacy event; b. Development of specific actions related to issues of common concern to the Association; c. Develop and implement actions to advocate for member associations. 6. Work in collaboration with all other CSBA Committees/Work Teams. Policy 1.3.4 (3.12) 7. Regularly review the terms of reference for this committee and make recommendations to the Board for any changes. |