



## POLICY

<b>Policy Area: Governance</b>	<b>Subject: Code of Conduct</b>
<b>Title of Policy: Code of Conduct</b>	<b>Policy Number: 1.2</b>
<b>Approved Date: August 11, 2020</b>	
<b>Effective Date: November 24, 2020</b>	<b>Revision Date:</b>
<p><b>1. Rationale or background to policy:</b></p> <p>1.1. The CSBA Board of Directors and its members act as ambassadors and advocates for educational issues across Canada.</p> <p>1.2. As stated in the Constitution/By-Laws, the CSBA’s mission is to support the member school board associations; to advocate the collective interests of the provincial associations of school boards and to promote the value of democratically elected school boards. Therefore, as ambassadors, the CSBA Board of Directors and members must adhere to a strong Code of Conduct that supports the CSBA and its work.</p> <p><b>2. Policy Statement:</b></p> <p>2.1. Every CSBA member has been selected to represent their organization and to work with the CSBA to advance education in Canada. To this end, every CSBA member is an ambassador for the CSBA.</p> <p>2.2. The Board of Directors has been selected to oversee and lead the work of the association. The Board of Directors and all members must act with integrity and act in the best interest of their association and the CSBA.</p> <p><b>3. Procedure:</b></p> <p>3.1. The CSBA Code of Conduct requires all members to act ethically and with integrity, to promote diversity, respect and inclusion in all Board activities.</p> <p>3.2. The Board of Directors will exercise due diligence and act in the best interest of the Provincial School Board Members’ Associations.</p> <p>3.3. The Board of Directors is expected to ensure the privacy and confidentiality of all Board matters.</p> <p>3.4. The Board of Directors and the membership must commit to the good stewardship of the CSBA resources.</p> <p>3.5. The Board of Directors is to ensure that no conflict of interest exists during its term.</p> <p>3.6. The Board of Directors and all Member Associations must make decisions in the best interest of the organization and its values and not allow personal relationships to interfere with their decision-making.</p> <p>3.7. The Board of Directors and all committee and work team members must come to meetings prepared and informed about Board, committee and work team issues.</p> <p>3.8. The members must adhere to all CSBA policies.</p>	

- 3.9. If a member violates the Code of Conduct, the Board of Directors will meet to determine any necessary action.
- 3.10. The Board of Directors may impose one or more of the following sanctions:
- censure the member;
  - bar the member from attending all or part of a meeting of the CSBA or a committee/work team meeting; and/or
  - suspend the member or Member Association, including suspending rights and privileges as a Member Association for up to three months.