



POLICY

Policy Area: Governance	Subject: Roles and Responsibilities
Title of Policy: Board of Directors	Policy Number: 1.1.1
Approved Date: August 11, 2020	
Effective Date: November 24, 2020	Revision Date:
<p>1. Rationale or background to policy:</p> <p>1.1. Membership of and remuneration for the Board of Directors is found in Section 4 Constitution/ By-Laws.</p> <p>1.2. Governance Policy 1.1 Roles and Responsibilities requires that the roles and responsibilities of the Board of Directors be clearly defined.</p> <p>2. Policy Statement:</p> <p>2.1. Clearly articulated roles and responsibilities for leadership positions will ensure a strong and successful organization.</p> <p>2.2. This policy articulates the roles and responsibilities for the Board of Directors.</p> <p>3. Roles and Responsibilities:</p> <p>3.1. The Board of Directors shall govern the CSBA within the limits of, and consistent with the Constitution/By-Laws and CSBA policies.</p> <p>3.2. The President shall preside at all meetings of the Board of Directors. In the absence of the President, the Vice President shall preside.</p> <p>3.3. The Board of Directors is responsible to determine CSBA strategic directions, policies, activities, and projects.</p> <p>3.4. The Board of Directors will promote active Member Associations' participation and encourage recruitment and retention of Member Associations.</p> <p>3.5. The Board of Directors will systematically share information with the Member Associations.</p> <p>3.6. The Board of Directors will provide direction and support to CSBA employees/contractors, in particular to the CSBA Executive Director.</p> <p>3.7. Board of Directors meetings shall be held face-to-face or via video or conference call at least 3 times per year, in addition to the Annual General Meeting or any special meetings.</p> <p>3.8. The Board of Directors may, within the budget approved at the Annual General Meeting</p> <ul style="list-style-type: none"> ● appoint such Committees and Work Teams as it may deem necessary for the conduct of its business; ● appoint such agents as it may deem necessary for the conduct of its business; and ● adopt such policies or procedures as it may deem necessary for the conduct of its business. 	

- 3.9. The Board of Directors provides for effective liaison with organizations having a commonality of interest with CSBA objectives and policies.
- 3.10. The Board of Directors will ensure there is a host association for the Annual Congress and National Trustees Gathering on Indigenous Education and provide timely advice and support to the host association.
- 3.11. The Board of Directors will build a national profile and awareness of the role and need for local, democratically-elected school boards.