



POLICY

Policy Area: Governance	Subject: Roles and Responsibilities
Title of Policy: Roles and Responsibilities	Policy Number: 1.1
Approved Date: August 11, 2020	
Effective Date: November 24, 2020	Revision Date:
<p>1. Rationale or background to policy:</p> <p>1.1. Clearly articulated roles and responsibilities for all leadership positions will help ensure the success of the CSBA.</p> <p>2. Policy Statement:</p> <p>2.1. The CSBA requires clearly articulated roles and responsibilities for all leadership positions.</p> <p>3. Procedure:</p> <p>3.1. The Board of Directors will develop clear and detailed roles and responsibilities for all leadership positions - Board of Directors, President, Vice President and the Executive Committee.</p> <p>3.2. All roles and responsibilities will be reviewed every 5 years to ensure the specific roles and responsibilities continue to reflect the current needs of the CSBA.</p>	